

Diocese of Arundel & Brighton – Weybridge Deanery  
**St Cuthbert's Catholic Primary School**

**Supplementary Information Form**  
***For admission in 2017 – 2018***

Guidance notes for completing this SIF

This form should be completed when applying for a place at St Cuthbert's Catholic Primary School. You **must** also complete and return a Common Application Form (available from & returnable to the Local Authority)

Please note that while completion of the SIF is not mandatory, if a completed SIF is not received, the governing body will only be able to consider the application based on information provided to the Local Authority on the CAF. Unless you are applying under criterion 4 or 8, if a completed SIF is not received, this could result in being allocated a lower priority ranking.

Parents of children in categories 4 & 8 of the school's Oversubscription Criteria (i.e. "looked after children or previously looked after children" & "other children" do NOT need to complete this form

**ALL other applicants** should complete Part 1, Part 4 and Part 5 (if applicable).

**Catholic applicants** should also complete Part 2A before asking your parish clergy to sign Part 2B.

**Members of another Christian denomination or from another faith**, please complete part 3A and then hand the form to your minister/faith leader who will add his/her reference in Part 3B.

**YOU (parent/carer) are responsible for returning the completed form to the school within the deadline.**

**PART 1 (To be completed by ALL parents or carers)**

Child's forename(s):

Child's Surname:

Child's date of birth:

Boy

Girl

Child's home address with postcode:

Parent/Carer's Name:

Parent/Carer Contact Tel:

Name of any siblings who will be attending the school at the time of admission?:

Faith Declaration:

- *If your child is a member of the Catholic Church or another denomination or faith, please complete either A) or B) below, as appropriate*
- *If neither A) or B) applies to your child, please go straight to Part 4 of this form.*

A) I confirm the child is a member of the Catholic Church: Yes  NO

Date and place of Baptism (or Reception into Church if applicable):

*If 'yes', now go to Part 2A*

**OR**

B) I confirm the child is a member of another denomination/ faith? Yes  NO

Which denomination/faith?:

Date and place of Baptism/Dedication (if applicable):

*If 'yes', now go to Part 3A*

\* This should be a residential property that is your child's only or main residence at which your child spends the majority of weekday nights. (see note in admission policy).

**PART 2A (To be completed by CATHOLIC APPLICANTS)**

Mass normally attended: Saturday evening vigil at: \_\_\_\_\_ (time) or Sunday at: \_\_\_\_\_ (time)  
Parish in which you live (e.g. St Xxxxx, X Town) \_\_\_\_\_ Usual place of worship (if different): \_\_\_\_\_  
How long have you worshipped there? \_\_\_\_\_ years.  
If you've recently moved to the parish please give details of your previous parish \_\_\_\_\_  
How often do you attend Mass?\*

<input type="checkbox"/> Weekly or at least 3 times/month	<input type="checkbox"/> Once or twice a month	<input type="checkbox"/> Less than once a month	<input type="checkbox"/> Do not attend
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\*based on average attendance in the 12 months prior to the date of application

**Instruction to parent/carer:** Please complete Part 2A and pass to the clergy where the family worships as soon as possible

**PART 2B (To be completed by CATHOLIC CLERGY ONLY)**

I am satisfied that the child is a baptised Catholic (or where applicable), has been received into the Church Yes  No   
Evidence of practice:

PARENT/CARER	
Is the parent/carer known to you?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Attendance at Sunday Mass weekly or at least 3 times/month	<input type="checkbox"/>
Attendance at Sunday Mass once or twice a month	<input type="checkbox"/>
Attendance at Sunday Mass less than once a month	<input type="checkbox"/>
How long has the parent/carer attended your church? ____	<input type="checkbox"/>
Does not attend Sunday Mass	<input type="checkbox"/>

Please comment, if appropriate, only to clarify the Mass attendance above:

Priest/Deacon name: \_\_\_\_\_ Parish (or ethnic chaplaincy): \_\_\_\_\_ Tel: \_\_\_\_\_  
Address: \_\_\_\_\_  
Priest's/Deacon's signature: \_\_\_\_\_ Parish stamp or seal: \_\_\_\_\_ Date: \_\_\_\_\_

**Instruction to the priest/deacon:** Please complete Part 2B and return to parent/carer.

**PART 3A (To be completed by APPLICANTS of OTHER CHRISTIAN DENOMINATIONS / OTHER FAITHS)**

Name of other Christian denomination/other faith of which the child is a member: \_\_\_\_\_  
Name of Minister/Faith Leader of other Christian denomination/Other Faith: \_\_\_\_\_  
Address of Minister/ Faith Leader: \_\_\_\_\_

**Instruction to the parent/carer:** Please complete Part 3A and pass to the family's faith leader as soon as possible

**PART 3B (To be completed only by MINISTERS/FAITH LEADERS of OTHER DENOMINATIONS/ FAITHS)**

I am satisfied that the child has been baptised/dedicated/become a member of the faith Yes  No

Name of minister/faith leader: \_\_\_\_\_ Denomination/faith: \_\_\_\_\_ Tel: \_\_\_\_\_  
Address: \_\_\_\_\_  
Minister/faith leader signature: \_\_\_\_\_  
Date: \_\_\_\_\_

**Instruction to minister/faith leader:** Please complete Part 2B and return form to parent/carer

**PART 4 (To be completed by ALL parents or carers)**

I confirm that I have completed a Local Authority Common Application Form: Yes  No

I confirm that I have read and understood the Admissions Policy and have had an opportunity to ask questions about it of the school governors and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is any change to these details and that should any information I have given prove false, the governors may withdraw any offer of a place even if the child has already started school:

Signed: \_\_\_\_\_ (Parent/Carer)

Date:

**PART 5 (ONLY to be completed by parents or carers where exceptional medical/social needs apply)**

Please add here any other information you may feel is relevant to this application in relation to the school's admissions policy in respect of exceptional medical or social needs of your child that make only this school particularly suitable for them. Strong and relevant evidence must be provided by an appropriate professional authority (e.g. qualified medical practitioner, education welfare officer, social worker or priest).

(Continue on a separate sheet if necessary)